

**PAPERS (CHECK LIST)**  
**TECHNICAL PROPOSAL**

- |   |     |  |    |  |
|---|-----|--|----|--|
| 1. Index & Page marking Certificate by the bidder.  | Yes |  | No |  |
| 2. Invitation of Bid  | Yes |  | No |  |
| 3. Bid Performa (duly signed & stamped in accordance with PPRA Rules 2014)  | Yes |  | No |  |
| 4. Terms & conditions signed & stamped by bidder  | Yes |  | No |  |
| 5. Original purchased receipt of bid documents  | Yes |  | No |  |
| 6. Attested copy of C.N.I.C.  | Yes |  | No |  |
| 7. Technical proposal / offer of quoted items (on letter head of the firm)  | Yes |  | No |  |
| 8. Affidavit (on judicial paper)  | Yes |  | No |  |
| i) Goods / Services supplied are to be provided by bidder in accordance with Government instruction.                                    |     |  |    |  |
| ii) He is not legally penalized   |     |  |    |  |
| iii) Firm / he has not provided these stores below this price if so, he is legally bound to pay rate difference if his bid is accepted. |     |  |    |  |
| iv) Certified undertaking for purchaser's satisfaction for execution of contract.   |     |  |    |  |
| v) Regarding non-declaration of spurious / adulterated batch by the D.T.Ls & any competent Lab. (For Drug only)                         |     |  |    |  |
| 9. Income Tax registration certificate (attested copy)  | Yes |  | No |  |
| 10. Sales Tax registration certificate (attested copy)  | Yes |  | No |  |
| 11. Bio-Equivalence /Bio-Similarity Study Report (For medicine where applicable)  | Yes |  | No |  |
| 12. Audited Balance Sheet (last 02 years)   | Yes |  | No |  |
| 13. Drug Registration Certificate (D.R.C.) (For Drug only)  | Yes |  | No |  |
| 14. Valid Good Manufacturing Practices (GMP) Certificate (For drugs only)   | Yes |  | No |  |
| 15. Experience certificate of the firm (attested copy)  | Yes |  | No |  |
| 16. Attested copy of valid manufacturing /selling or any other license imposed by Govt. (if applicable)                                 | Yes |  | No |  |
| 17. Attested copy of permanent technical staff & their degrees / certificates   | Yes |  | No |  |
| 18. Certificate of company's own warehouse / good own (attested copy) & attested copy of registration of vehicle for transportation.    | Yes |  | No |  |
| 19. Attested copy of international certification (if any)   | Yes |  | No |  |
| 20. Fresh samples of quoted items   | Yes |  | No |  |
| 21. Detail of plant & machinery installed (attested copy)   | Yes |  | No |  |
| 22. Documentary evidence of product experience in market<br>Attested copy of relevant documents.  | Yes |  | No |  |
| 23. Attested copy of list of clients (where product is available in open market)  | Yes |  | No |  |

**BID PAPERS (CHECK LIST)**  
**FINANCIAL PROPOSAL**

1. Financial Proposal (Price Schedule, on letter head of the firm)

Yes		No	
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2. Bid Security (CDR) 2% of Total price (offered)

Yes		No	
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**MEDICAL SUPERINTENDENT/PURCHASE OFFICER/PHARMACIST**  
**FAISALABAD INSTITUTE OF CARDIOLOGY Faisalabad**



**PAGE MARKING / INDEX CERTIFICATE**

I Mr. / Miss / Mrs. \_\_\_\_\_

do hereby certify on the behalf of M/S: \_\_\_\_\_

That the bidding documents submitted for tender of \_\_\_\_\_

contains total pages \_\_\_\_\_.

Moreover, the page marking is done and index has been prepared which is marked as page No. \_\_\_\_\_.

Name of authorized person \_\_\_\_\_

Designation \_\_\_\_\_

C.N.I.C. No. \_\_\_\_\_

Mailing Address \_\_\_\_\_

Contact No. (land line) \_\_\_\_\_

Contact No. (Mobile) \_\_\_\_\_

E-mail Address \_\_\_\_\_

**Signature**

\_\_\_\_\_

**Stamp (Firm)**

\_\_\_\_\_

**Dated**

\_\_\_\_\_

**BID EVALUATION CRITERIA**

FOR TENDERS 2017-2018

The following merit point system for evaluation factors / criteria will be applied for the "TECHNICAL PROPOSALS". The point score shall be mentioned in the "BID EVALUATION REPORT".

Tender No	
Name of firm	
Sole agent / manufacturer	

**MERIT POINT SYSTEM**

Technical Evaluation of Manufacturers / Sole Agents / Distributors of products other than prequalified pool  
(Drugs Medicines / Surgical Disposable Items (Registered as Drug))

**COMPULSORY PARAMETERS:**

Parameters	Documents required
Drug manufacturing / Sale License	<ul style="list-style-type: none"> <li>➤ Valid Drug Manufacturing License issued by DRAP (Formerly known as MOH) for manufacturers.</li> <li>➤ Valid Drug sale License for manufacturers / importers / Distributors</li> </ul>
Bio-Equivalence / Bio- Similarity Study Report Anti-Tuberculosis drugs (Bio-Equivalence study) Peg-Interferon (Bio-Similarity study)	Report of Labs notified by DRAP* / WHO Audited Labs shall be acceptable. If report is not available, latest instructions from the Government of the Punjab, Health Department will be followed (where required).
Undertaking Regarding Non Declaration of Spurious / Adulterated batch by DTLs of the Punjab / any Competent Lab of quoted item within last one year.	Undertaking on Judicial Papers.
Specifications quoted in the technical offer will be verified from samples provided with the bid. Product that comply 100% with the advertised specifications and fulfill the requirements as per Labeling and Packing Rules 1986 shall be considered for evaluation	Samples of quoted item.
Good Manufacturing Practices (GMP) Certificate.	Valid Good Manufacturing Practices (GMP) Certificate issued by the Drug Regulatory Authority Pakistan (DRAP).
i. Sales tax registration certificate ii. Statement worth (minimum 5 million)	i. Attested copies of certificates ii. valid FBR certificate and audit report, Tax return and acknowledgment of Tax return must be attached

**ORDINARY PARAMETERS:**

SR. NO.	EVALUATION CRITERIA	POINTS	DOCUMENT REQUIRED
1.	<b>Overall past performance of the firm/company</b> <b>A. Faisalabad Institute of Cardiology Faisalabad</b> i) Very good (100% execution of contract during last financial year) ii) Good (50% to 99% execution of contract during last financial year) iii) Below (50% execution of contract during last financial year) <b>B. Other Punjab Govt. Cardiac Institutions/ Cardiac Unit of Children Hospitals / Teaching Hospitals</b> No past experience with this institution but has experience with other Punjab Govt. Cardiac Institutions/ Cardiac Unit of Children Hospitals / Teaching Hospitals and firm has provided satisfactory performance certificate from the Head of those Govt. institutions (competent authority).	<b>25</b>  (25) (12) (0)  05 points = each certificate maximum = 20 points	(As ascertained by TAC)   05 points for each satisfactory performance report (regarding performance of the firm, supplies etc.) will be awarded for each institution. Maximum points = 15 points Note: Attach original performance certificate issued by the competent authority.
2.	<b>Local Market Business</b> i) Less than one year will not be considered ii) up to 2 years ii) up to 5 years iii) up to 9 years iv) More than 9 years	<b>15</b> (00) (05) (08) (10) (15)	Attach valid attested copies of certificates / letters
<b>Total Points</b>		<b>Total Points = 40</b>	<b>Qualifying points 24</b>

**NOTE:** i) Only those firms / companies will be eligible for product evaluation by TAC, who will qualify as per above mentioned criteria / merit point system.  
ii) In case of in valid manufacturing / drug sales license all the "Technical Proposals" related to that manufacturing / drug sales license will be technically rejected.

Medical Superintendent / Purchase Officer / Pharmacist  
Faisalabad Institute of Cardiology Faisalabad

**BID EVALUATION CRITERIA**FOR TENDERS 2017-2018  
MERIT POINT SYSTEM**TECHNICAL EVALUATION OF PRODUCT NOT PRESENT IN PREQUALIFIED POOL**  
(Drugs Medicines / Surgical Disposable Items (Registered as Drug)**COMPULSORY PARAMETERS:**

Name of firm	
Item No	
Name of item with brand	

Parameters	Documents required	Yes / No
Drug Registration Certificate (DRC)	Valid drug Registration Certificate issued by DRAP (Formerly known as MOH)	
Market Experience of the quoted product for more than 01 year	Evidence based documents be attached	
Authorized agency agreement (for sole agents / distributor)	Valid agency agreement / Authority Letter be attached	

**GENERAL PARAMETERS:**

SR. NO.	EVALUATION CRITERIA	POINTS	DOCUMENTS / ITEMS REQUIRED
1.	<b>Physical Report (As Ascertained by TAC)</b> i. Complies with official books (BP/USP etc) <u>complies with manufacturer's specifications</u> ii. Quality of printing (Label, outer carton, leaflet etc.) iii. Quality of packing / packaging & labeling material etc.	<u>15</u> (05) (03) (04) (06)	i) 06 fresh samples from most recent batch of the relevant item / store.
2.	<b>Product's past experience</b> i) very good ii) good iii) satisfactory iv) No past experience with this institution but the product has experience with other Punjab Govt. Cardiac Institutions / Cardiac Unit of Children Hospitals & also provided satisfactory performance report (regarding efficacy of the product) from the Head of those Punjab Govt. Cardiac Institutions / Cardiac Unit of Children Hospitals (competent authority). v) No past experience with this institution but the product has experience with other Punjab Govt. Teaching Institutions & also provided satisfactory performance report (regarding efficacy of the product) from the Head of those Punjab Govt. Teaching Institutions (competent authority). vi) Procuring agency has evidence of poor quality of the product and/or product contravenes to Drugs Act 1976 / DRAP Act. (Technically rejected)	<u>20</u> (20) (16) (12)  10 points = each certificate Maximum = 20 points  04 points = each certificate Maximum = 20 points  (00)	As ascertained by TAC in consensus with end users  <b>Note:</b> i. 10 points for each satisfactory performance report (regarding efficacy of the product) will be awarded for each Punjab Govt. Cardiac Institution / Cardiac Unit of Children Hospitals. Maximum points = 20 points ii. 04 points for each satisfactory performance report (regarding efficacy of the product) will be awarded for each Punjab Govt. Teaching Institution. Maximum points = 20 points
3.	<b>Production Capacity</b> <b>(Per day production capacity of relevant product against the total advertised quantity)</b> i. Less than 10% ii. 11% to 15% iii. 16% to 25% iv. 25% and above	<u>10</u> (00) (06) (08) (10)	Attested copies of relevant documents. (Detail of plant and machinery installed is mandatory, alongwith production capacity of each machine).
4.	<b>Experience of the product in the market</b> i) 1-3 years experience iii) 4-8 years experience iv) 9-15 years (& above) experience	<u>05</u> (03) (04) (05)	i) Attested copies of relevant documents ii) Attested copies of relevant documents of first batch of the product. iii) Attested copy of drug registration.
		<b>Total points = 50</b>	<b>Qualifying points = 30</b>

- NOTE:** i) The product / medicine item will be technically rejected if found contravene to Drugs Act / DRAP act, or found of poor quality on the basis of clinical data/experience.  
ii) If a product is technically rejected by the TAC, it will not be considered for opening of Financial Bid even qualified as per yard stick of merit point system.

Medical Superintendent / Purchase Officer / Pharmacist  
Faisalabad Institute of Cardiology Faisalabad

**BID EVALUATION CRITERIA****FOR TENDERS 2017-2018**

The following merit point system for evaluation factors / criteria will be applied for the "TECHNICAL PROPOSALS". The point score shall be mentioned in the "BID EVALUATION REPORT".

**MERIT POINT SYSTEM**

Technical Evaluation of Manufacturers / Sole Agents / Distributors of products other than prequalified pool  
(Cardiac Surgical Items / Cath Lab Items / General Surgical, CSSD Items)

Tender No	
Name of firm	
Sole agent / Distributor	

**COMPULSORY PARAMETERS:**

Parameters	Documents required
Undertaking Regarding the firms is not black listed from Health Department at the time of tender bid submission (2017-2018).	Undertaking on Judicial Papers.
Specifications quoted in the technical offer will be verified from samples provided with the bid. Product that comply 100% with the advertised specifications and fulfill the requirements as per Labeling and Packing Rules 1986 shall be considered for evaluation.	Samples of quoted item.
Good Manufacturing Practices (GMP) Certificate.	Valid Good Manufacturing Practices (GMP) Certificate issued by the regulatory Authority of Country of Origin.
i. Sales tax registration certificate ii. Statement worth (minimum 5 million)	i. Attested copies of certificates ii. valid FBR certificate and audit report, Tax return and acknowledgment of Tax return must be attached

**ORDINARY PARAMETERS:**

SR. NO.	EVALUATION CRITERIA	POINTS	DOCUMENT REQUIRED
1.	<b>Overall past performance of the firm/company</b> <b>A. Faisalabad Institute of Cardiology Faisalabad</b> i) Very good (100% execution of contract during last financial year) ii) Good (50% to 99% execution of contract during last financial year) iii) Below (50% execution of contract during last financial year) <b>B. Other Punjab Govt. Cardiac Institutions/ Cardiac Unit of Children Hospitals / Teaching Hospitals</b> No past experience with this institution but the firm has experience with other Punjab Govt. Cardiac Institutions/ Cardiac Unit of Children Hospitals / Teaching Hospitals and firm has provided satisfactory performance certificate from the Head of those Govt. institutions (competent authority).	<b>25</b>  (25) (12) (0)  05 points = each certificate maximum = 20 points	(As ascertained by TAC)   05 points for each satisfactory performance report (regarding performance of the firm, supplies etc.) will be awarded for each institution. Maximum points = 20 points Note: Attach original performance certificate issued by the competent authority.
2.	<b>Local Market Business</b> i) Less than one year will not be considered ii) up to 2 years iii) up to 5 years iv) up to 9 years v) More than 9 years	<b>15</b> (00) (05) (08) (10) (15)	Attested copies of certificates
<b>Total Points</b>		<b>Total Points = 40</b>	<b>Qualifying points 24</b>

**NOTE:**

Only those firms / companies will be eligible for product evaluation by TAC, who will qualify as per above mentioned criteria / merit point system.

**Medical Superintendent / Purchase Officer / Pharmacist**  
**Faisalabad Institute of Cardiology Faisalabad**

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**BID EVALUATION CRITERIA**

FOR TENDERS 2017-2018

**MERIT POINT SYSTEM****TECHNICAL EVALUATION OF PRODUCT NOT PRESENT IN PREQUALIFIED POOL**  
(Cardiac Surgical Items / Cath Lab Items / General Surgical Items)

Name of firm	:
Item No	
Name of item with brand	

**COMPULSORY PARAMETERS:**

Parameters	Documents required	Yes / No
Valid provisional establishment certificate (where applicable)	Attested copies of certificate be provided issued by the competent authority	
Free sale certificate from the country of origin (where applicable)	Attested copies of evidence based documents be attached	
Authorized agency agreement (for sole agents / distributor)	Valid agency agreement / Authority Letter be attached	
i.FDA certificate (where applicable) ii.CE certificate (where applicable)	Attested copies of evidence based documents be attached	

**GENERAL PARAMETERS:**

SR. NO.	EVALUATION CRITERIA	POINTS	DOCUMENTS / ITEMS REQUIRED
1.	<b>Physical Report (As Ascertained by TAC)</b> <b>Surgical/ Disposable Items</b> i. Finishing of the Product ii. Use of Medical grade material (Product) iii. Quality of printing (Label, outer carton, etc.) iv. Quality of packing / packaging & labeling material etc. v. Poor quality of printing / packing / packaging & labeling material etc.	<b>15</b> (05) (05) (02) (03) (00)	i) Fresh sample from most recent batch of the relevant item / store. ii) Attested copy of use of medical grade material (product) by relevant authority.
2.	<b>Product's past experience</b> i) very good. ii) good. iii) satisfactory. iv) No past experience with this institution but the product has experience with other Punjab Govt. Cardiac Institutions / Cardiac Unit of Children Hospitals & also provided satisfactory performance report (regarding efficacy of the product) from the Head of those Punjab Govt. Cardiac Institutions / Cardiac Unit of Children Hospitals (competent authority). v) No past experience with this institution but the product has experience with other Punjab Govt. Teaching Institutions & also provided satisfactory performance report (regarding efficacy of the product) from the Head of those Punjab Govt. Teaching Institutions (competent authority). vi) Procuring agency has evidence of poor quality of the product and/or product contravenes to DRAP Act. (Technically rejected)	<b>20</b> (20) (16) (12)  10 points = each certificate Maximum = 20 points  04 points = each certificate Maximum = 20 points  (00)	As ascertained by TAC in consensus with end users  <b>Note:</b> i. 10 points for each satisfactory performance report (regarding efficacy of the product) will be awarded for each Punjab Govt. Cardiac Institution / Cardiac Unit of Children Hospitals. Maximum points = 20 points ii. 04 points for each satisfactory performance report (regarding efficacy of the product) will be awarded for each Punjab Govt. Teaching Institution. Maximum points = 20 points
3.	<b>Production Capacity</b> <b>(Per day production capacity of relevant product against the total advertised quantity)</b> i. Less than 10% ii. 11% to 15% iii. 16% to 25% iv. 25% and above	<b>10</b>  (00) (06) (08) (10)	Attested copies of relevant documents. (Detail of plant and machinery installed is mandatory, alongwith production capacity of each machine).
4.	<b>Experience of the product in the market</b> i) 1-3 years experience ii) 4-8 years experience iii) 9-15 years (& above) experience	<b>05</b> (03) (04) (05)	i) Attested copies of relevant documents ii) Attested copies of relevant documents of first batch of the product. iii) Attested copy of product registration.
		<b>Total points = 50</b>	<b>Qualifying points = 30</b>

- NOTE:** i). The product / surgical disposable item will be technically rejected, if found of poor quality.  
ii). If a product is technically rejected by the TAC, it will not be considered for opening of Financial Bid even qualified as per yard stick of merit point system.

Medical Superintendent / Purchase Officer / Pharmacist  
Faisalabad Institute of Cardiology Faisalabad

