

FAISALABAD INSTITUTE OF CARDIOLOGY FAISALABAD

TENDER FORM

Tender Fee (Non Refundable)	Rs. 2,000/-
Bid Security (Refundable)	Rs. 0.5% of Hospital budget for Local Purchase.
Venue	Conference Room, Faisalabad Institute of Cardiology, Faisalabad.

TERMS AND CONDITIONS FOR PREQUALIFICATION / WALK-IN REGISTRATION OF VENDORS FOR LOCAL PURCHASE OF MEDICINES / SURGICAL DISPOSABLES ITEMS ON (DAY TO DAY) BASIS THROUGH PITB PORTAL FOR THE YEAR 2023-2024.

01. **Submission of Bids for Prequalification:-**

- A) Bids for Drugs & surgical disposables be submitted, collectively and these will be purchased on daily basis competitive discount policy for the financial year 2023.2024.
- B) Bids shall be submitted in sealed package containing only technical proposal that shall be opened by the tender opening committee on the same day & the drugs & surgical disposables shall be purchased from the successful / prequalified bidders on daily competitive discount policy.

02. Purchase shall be made according to the Punjab procurement rules 2014 and its amended 2016 as well as the Govt. policy described vide letter No. SO (P-I)/H/LP Guidelines/2023 Dated 9th January, 2023.
03. The tender is for the year 2023-2024.
04. The Medical Superintendent shall have the authority to extend the local purchase contract upto three months.
05. The tender is for FIC Faisalabad.
06. Any offer not received as per terms & conditions of the tender is liable to be ignored.
07. The successful bidders shall have to submit Performance Guarantee 50,000/- to be submitted by the individual interested applicant vendors in shape of deposit at call in favor of Medical Superintendent F.I.C, Faisalabad.
08. Tenderer must have valid drug sale license (Pharmacy/Retail Sale) issued on Form 9 by licensing authority and should have comprehensive storage facilities for drugs keeping complete inventory of drugs/surgical items in hand, should be financially sound and well reputed. Bad reputed firms will not be entertained. Each bidder will submit an undertaking stating:
- I. That proprietor / applicant vendors has read and agreed with all the term and conditions of local purchase of day to day basis.
- II. That applicant vendor upon registration shall actively participate in the daily LPDD (Local Purchase Day to Day) bidding process. In case, he does not participate in the bidding process for 5 consecutive days his registration shall be suspended by the hospital.
- III. That applicant vendor not blacklisted by any department.
09. The bidder should have the inventory of medicines as per requirements of the hospital.
10. Sales of drugs shall be under the supervision of qualified Pharmacist.
11. The tenderer's business must exist within reach of the hospital (within 10 Km radius extendable to 20 Km after approval of competent authority) as per Government directions and it must provide evidence regarding the arrangement for round the clock availability of drugs for the hospital as per the satisfaction of purchase committee.
12. Affidavit by the proprietor/applicant vendor shall be duly attested by the Notary Public to the effect that Pharmacy/proprietor is not involved in sale of spurious/substandard drugs/stolen/theft government supplies.

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13. Pharmacy shall have minimum one year experience of sale of medicines/surgical disposables etc.
14. Applicant vendor is an active tax payer.
15. The tenderer shall provide the attested photo copy of Valid Drug Sale License (Pharmacy/Retail sale), National Identity Card, National Income Tax Registration Certificate and Sale Tax Registration Certificate.
16. Applicant vendor shall have the computerized inventory management software to monitor the inventory and record of sale /purchase of medicines/surgical disposables etc. and proper human resource for management and timely transportation of LP indent items.
17. The local purchase contract shall be non-transferable and no part of the contract could be subletted by the successful bidder without hospital approval.
18. The supplier will supply the medicines and surgical disposables as per Drug's Act 1976, DRAP Act, Punjab Drugs Act Amendment 2017 and Medical Devices rules 2017/DRAP Act 2012 and rules framed there under (where applicable) and any rule/notification issued from time to time The supplied drugs shall be accompanied with warranty certificate as per the Drug Act/DRAP Act, Punjab Drug Act amendment 2017 and Medical Devices rules 2017. Moreover; the contractor will be bound to provide the invoice of his source of purchase if and when required.
19. The contractor will supply the ordered items on the same day.
20. The contractor shall submit bills on fortnightly basis for payment. The contractor will provide an authentic price list of the medicines & surgical disposables if and when required for verification of bills.
21. The offered/quoted discounts on category of medicines shall be based on maximum retail price fixed by Drug Regulatory Authority of Pakistan and minimum discount will 6% on MRP inclusive of all applicable taxes (fixed by DRAP) for multinational firms and 10% for national firms on the MRP and for the category of surgical disposables minimum discount will be 15% on the MRP and minimum discount of 15% for surgical disposables without MRP (Rates finalized by P & TC on the basis of market survey).
22. For the surgical disposables, not bearing maximum retail price on the label fixed by the DRAP, the prequalified firms are bound to offer discount on approved tender rate list by F.I.C. Faisalabad.
23. In case the contractor charges excess rates, the difference will be recovered from the contractor either from his bills or security deposit. All applicable taxes shall be deducted as per prescribed rules.
24. The successful tenderers shall execute a written agreement on judicial paper worth Rs. 100/- (One Hundred) with Medical Superintendent Faisalabad Institute of Cardiology, Faisalabad.
25. A registered LP vendor who has not submitted bid for 05 consecutive days on the PITB's Online portal shall be penalized for 0.5 % of the total cost of the 5 days local purchase value.
26. The supplier shall have to accept any further condition introduced by government during the period of contract.
27. Institute employees are not allowed to participate in tender.
28. The Medical Superintendent will be at liberty to extend the contract up to 3 months or rescind / cancel / delete the contract without any notice or assigning without any reason.
29. Payments will be made subject to the availability of funds.
30. General sale tax invoice will be attached with the bills at the time of submission.
31. The success full firm will be bound to pay all taxes which will be implemented / imposed by the government time to time during financial year.
32. The Supplies of drugs/surgical disposables shall be accompanied with delivery challan / invoice containing batch No. and warranty certificate under Drug Act/Medical Devices rules 2017 dully signed by authorized person.

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- 33. The successful bidder will supply the same medicines /surgical items as demanded & will not provide any substitute.
- 34. Tender form should sign and stamped by the vendor.
- 35. The quoting firms / tenderers shall not be allowed to withdraw the security / call deposit till the final award is issued.
- 36. In case of any violation of above stated terms and conditions the contract will be cancelled and performance security will be forfeited in favor of institution along with black listing.


Medical Superintendent
Faisalabad Institute of Cardiology,
Faisalabad.

DECLARATION.

- 1. We hereby confirm to have read carefully all the terms & conditions of your tender enquiry to be opened on _____ for the supply of **L.P Medicine/Surgicals (Day to Day)**.
- 2. We agree to abide by all terms & conditions of the tender.

Signature _____ Name of Firm _____

Address: _____

National Tax No. _____

Telephone No. Office. _____ Mobile No _____

Stamp of the firm _____

FAISALABAD INSTITUTE OF CARDIOLOGY FAISALABAD

TENDER FORM

• Tender Fee (Non Refundable)	Rs. 2,000/-
Bid Security (Refundable)	Rs. 0.5% of Hospital budget for quotation.
Venue	Conference Room, Faisalabad Institute of Cardiology, Faisalabad.

TERMS AND CONDITIONS FOR PREQUALIFICATION / WALK-IN REGISTRATION OF VENDORS FOR LIMITED/ PETTY THROUGH QUOTATION OF MEDICINES /SURGICAL DISPOSABLES ITEMS ON QUOTATION THROUGH PITB PORTAL FOR THE YEAR 2023-2024:

01. **Submission of Bids for Prequalification:-**
 - A) Bids for Drugs & surgical disposables be submitted, collectively and these will be purchased on competitive discount policy for the financial year 2023.2024.
 - B) Bids shall be submitted in sealed package containing only technical proposal that shall be opened by the tender opening committee on the same day & the drugs & surgical disposables shall be purchased from the successful / prequalified bidders on daily competitive discount policy.
02. Purchase shall be made according to the Punjab procurement rules 2014 and it's amended 2016 as well as the Govt. policy given vide letter No. SO(P-I)/H/PPTQ/2023 dated 9th January 2023.
03. The tender is for the year 2023-2024.
04. The Medical Superintendent shall have the authority to extend the Quotation contract upto three months.
05. The tender is for FIC Faisalabad.
06. Any offer not received as per terms & conditions of the tender is liable to be ignored.
07. The interested applicant shall have valid Drug Manufacturing License (DML) / Drug Sales License (DSL) on Form 11 of Punjab Drug Rules 2007, issued by the concerned licensing authority.
08. Manufacturing / Sales of drugs must be under the supervision of Qualified Pharmacist.
09. Performance Guarantee Rs. 50,000 to be submitted by the individual interested applicant, which shall be returned upon satisfactory performance after completion of registration period.
10. Discount offer for goods will be based on the **Trade Price** of medicine and surgical disposables fixed by the Drug Regulatory Authority of Pakistan (DRAP) inclusive of all applicable taxes and duties.
11. Warranty shall be provided as per the Drug Act 1976 / DRAP Act 2012 and rules framed thereunder.
12. Rate offered in quotation will be for the total quantity estimated by the hospital. Medicines / Surgical Disposables will be supplied as per the issuance of Supply Order by the hospital within the quotation limit.
13. Affidavit duly attested by Notary Public to the effect that the applicant is not involved in sales of spurious / substandard drugs or theft / selling of Government owned supplies.
14. Undertaking on a stamp Paper of Rs. 100 value regarding the following:
 - a. That the applicant for registration is not blacklisted.
 - b. That the applicant vendors has read and agreed with all the term and conditions of the policy of on line purchase of goods through Limited purchase Quotation (LPQ).
15. Applicant's products i.e. goods should be registered / enlisted with DRAP.
16. The hospital administration may inspect the premises to verify the submitted information and compliance of Good manufacturing / Storage Practices (if required)
17. The applicants for registration should be an active tax payer

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18. The applicant for registration is required to have computerized inventory management software to monitor the inventory and record of sale / purchase of medicines / surgical disposables and proper human resource and transportation for in-time service delivery.
19. The bidder should have the inventory of medicines as per requirements of the hospital.
20. The tenderer shall provide the attested photo copy of Valid Drug Manufacturing License (DML) / Drug Sales License (DSL), National Identity Card, National Income Tax Registration Certificate and Sale Tax Registration Certificate.
21. The quotation purchase contract shall be non-transferable and no part of the contract could be subletted by the successful bidder without hospital approval.
22. The supplier will supply the medicines and surgical disposables as per Drug's Act 1976, DRAP Act, Punjab Drugs Act Amendment 2017 and Medical Devices rules 2017 framed there under (where applicable) and any rule/notification issued from time to time The supplied drugs shall be accompanied with warranty certificate as per the Drug Act / DRAP Act, Punjab Drug Act amendment 2017 and Medical Devices rules 2017. Moreover; the contractor will be bound to provide the invoice of his source of purchase if and when required.
23. In case the contractor charges excess rates, the difference will be recovered from the contractor either from his bills or security deposit. All applicable taxes shall be deducted as per prescribed rules.
24. The successful tenderers shall execute a written agreement on judicial paper worth Rs. 100/-(One Hundred) with Medical Superintendent Faisalabad Institute of Cardiology, Faisalabad.
25. The supplier shall have to accept any further condition introduced by government during the period of contract.
26. Institute employees are not allowed to participate in tender.
27. The Medical Superintendent will be at liberty to extend the contract up to 3 months or rescind / cancel / delete the contract without any notice or assigning without any reason.
28. Payments will be made subject to the availability of funds.
29. The success full firm will be bound to pay all taxes which will be implemented / imposed by the government time to time during financial year.
30. The Supplies of drugs/surgical disposables shall be accompanied with delivery challan / invoice containing batch No. and warranty certificate under Drug Act/Medical Devices rules 2017 dully signed by authorized person.
31. The successful bidder will supply the same medicines /surgical items as demanded & will not provide any substitute.
32. The successful bidder shall supply the goods within 07 (seven) to 15 (fifteen) days of the receipt of supply order, with computerized bill mentioning brand, batch and expiry date with warranty as per the Drug Act 1976/ DRAP Act 2012 and rules framed thereunder.
33. The shelf life of the goods received shall not be less than one (1) year, whereas for vaccines/sera or any other product with total shelf life of one (1) year from the date of manufacturing, such products shall be supplied with minimum six (6) months remaining shelf life at the time of supply.
34. The successful bidder who fails to supply goods even after the extended period (i.e. imposition of penalty @ 0.1 % per day of the cost of late delivery), after being declared as the 1st lowest bidder, shall be imposed a penalty of 5 % of quotation vale, which shall be paid within one week. If the lowest bidder fails to submit 5 % penalty to the hospital within one week, his registration shall be suspended. If the 5 % penalty is still not

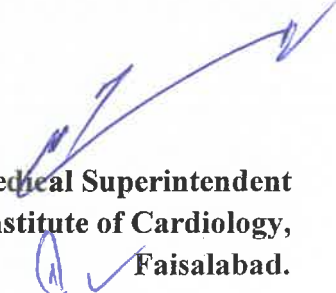
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cleared even after two weeks, the penalty shall be recovered from his outstanding payments/ performance guarantee. The registration shall be restored after the adjustment of penalty.

35. Tender form should sign and stamped by the vendor.
36. The quoting firms / tenderers shall not be allowed to withdraw the security / call deposit till the final award is issued.
37. In case of any violation of above stated terms and conditions the contract will be cancelled and performance security will be forfeited in favor of institution along with black listing.


Medical Superintendent
Faisalabad Institute of Cardiology,
Faisalabad.

DECLARATION.

1. We hereby confirm to have read carefully all the terms & conditions of your tender enquiry to be opened on _____ for the supply of **Quotation Medicine/ Surgical.**
2. We agree to abide by all terms & conditions of the tender.

Signature _____ Name of Firm _____

Address: _____

National Tax No. _____

Telephone No. Office. _____ Mobile No _____

Stamp of the firm _____